Sample Oral Presentation Score Sheet

Name of presenter:

Title:

Directions:
Rate the presentation on each of the 6 criteria below. Point values range from 0-10 for each category. Use the suggested questions on the back of this form to develop your assessment. Comments are for the judges use only.

Key: Unacceptable Average Exceptional

### Criteria | Score | Comments
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Statement of Problem & Justification
Study Design & Methods
Data Analysis & Interpretation
Discussion & Conclusion
Presentation Organization, Coherence & Use of Visual Aids
Oration, Audience Eye Contact, & Presence

Score Total: __________
**Suggested Oral Presentation Critique Guidelines**

**Statement of Problem & Justification**
- How well did the speaker describe the area of speaker interest?
- Was there a well-conceived rationale for undertaking the study?
- Were hypotheses or study objectives clearly communicated and appropriately developed?

**Study Design & Methods**
- Was the study design appropriate given the study hypotheses or objectives?
- Were data collection methods valid and reliable?
- Did the speaker acknowledge assumptions or limitations of the methods (if necessary)?

**Data Analysis & Interpretation**
- Were appropriate statistical or analytical procedures used?
- Was the interpretation logically derived from the data presented?

**Discussion & Conclusion**
- Did the discussion tie results back to study objectives/ hypotheses?
- Did the conclusion drawn flow from the data presented?
- Did the speaker present the implications of the study for management and/or future research?
- Did the overall presentation demonstrate a thorough knowledge of subject’s content area?
- Did the speaker convey a thorough understanding of process and procedures of scientific research?

**Presentation Organization, Coherence & Use of Visual Aids**
- Was the presentation easy to follow and understand?
- Was there a beginning, middle, and an end?
- Were there smooth transitions between sections?
- Were slides attractive and visually engaging?
- Were data graphs/tables clearly labeled and easily deciphered?
- Were visual aids used to enhance oral communication or were they or distracting?
- Did the speaker complete their presentation within the 5-minute time limit?
- Did the speaker stay within the 3-slide limit without overlapping animations?

**Oration, Audience Eye Contact, & Presence**
- Did the speaker address the audience cordially and professionally?
- Did the speaker maintain eye contact, use gestures comfortably, and maintain appropriate pace, tone, and volume?
- Did the speaker’s overall presence convey a professional and credible tone?