2020 ASA, CSSA & SSSA Program Planning Meeting Agenda

Henry B. Gonzalez Convention Center, Room 225D

Monday, Nov. 11, 7:30-9:00 pm

1. **Welcome.** Mike Grusak, 2020 Chair, ACS732 Annual Meetings Planning Committee, and CSSA Society Program Planning Officer.

2. **Introduction of ACS732 Annual Meetings Planning Committee.** Mike Grusak.

3. **Introduction of ASA Section Chairs/Community Leaders, CSSA Division Chairs, and SSSA Division Chairs.**
   a. Go around the room for self-introductions.
   b. **The Role of a Section/Division Chair.** Mike Grusak

4. **2020 Meeting Theme — 2020: Translating Visionary Science to Practice.**
   Comments on the theme from 2020 Program Chairs:
   a. ASA—Jeff Volenec, Purdue University
   b. CSSA—Vara Prasad, Kansas State University
   c. SSSA—April Ulery, New Mexico State University

5. **2020 Program Planning Process.** Headquarters Staff.
   a. **Introduce Headquarters Staff.** Wes Meixelsperger, CFO & Meetings Director.
   b. **Wednesday Morning Leadership Training Reminder.** Rebecca Polk, Manager, Membership Programs, Marketing and Communications
   c. **What is Confex?** Nate Ehresman, Technical Program Manager.
      i. Confex is the abstract submission software you will use to plan your sessions.
      ii. You will use it to enter session titles, and then arrange and schedule abstracts once they are submitted.
      iii. You will use your email and password on file with the Societies to log into Confex. Each Section/Division/Community’s site will be customized to show only their group’s sessions.
   d. **Planning Process Timeline Review.** Nate.
      i. These are the key dates and deadlines to be aware of for program planning as Community Leaders and Section/Division chairs.
      ii. Review timeline.
   e. **Program Planning Manual.** Nate.
      i. Review content in guide.
      ii. Session Formats/Session FAQs
      iii. Division/Section Chair and Community Leader contact sheets.
      Please review your info and give Nate updates after the meeting if necessary.
f. **Program Enhancement Funds.** Nate.
   1. Each Community, Section, and Division has their own pot of funds.
   2. After the funds are wrapped up for 2019, we will review and allocate the funds for 2020.
   3. You will be notified late January how much funding your Community, Section or Division has available to use.

g. **Society Days.** Nate.
   1. CSSA – Monday
   2. SSSA – Tuesday
   3. ASA – Wednesday

h. **Section, Community, Division Food and Beverage Events.**
   Pricing and logistical questions can be directed to Stacey Giesen, *Meetings Manager*

6. **Special Sessions (ACS) and Cross Divisional Symposia (SSSA).** Mike Grusak and Ron Turco.
   a. What are they, and how are they funded?
      i. Special Session and Cross Divisional Symposia address cross-cutting issues that appeal to a multi-faceted audience. They do not fit into a single Division program and are typically broader in scope.
         1. The subject matter of a **Special Session Symposia** should span the interests of all three Societies.
            a. Special Session funds are allocated by the ACS732 Annual Meetings Planning Committee based on merit and how well the proposal meets the larger needs of the Societies and the sciences. Partial funding is often awarded.
            b. Special Session funds are for symposium programming and are not intended to support food, reception, awards, or other similar social functions.
         2. The subject matter of an **SSSA Cross-Divisional Symposia** should interest at least three SSSA Divisions.
            a. Cross-Divisional Symposia are allocated by the S711 Committee based on merit and how well the proposal meets the larger needs of at least three Divisions and the soil sciences.
            b. Partial funding is often awarded.
      ii. Both types of submissions are open to Society members on the Annual Meetings website from Dec. 19 - Feb. 28.

7. **Society Breakouts for the Remainder of the Time.**
   a. Talk about how the Society will use its special day—plenary, awards, etc.
   b. Discussion on what is happening at the Section, Community, or Division level.